

Computer Service Technician

Diploma • 36 Weeks



Program Objective

This program prepares students to address the problems they may encounter when servicing personal computers. It provides in-depth knowledge of computer hardware. Students will have practical, hands-on experience in troubleshooting computer problems and assembling a computer. This program prepares students to take the CompTIA A+, Network+, and Server+ certification exams.

Program Notes

Tuition fees include student manuals and all other course materials. Financial assistance may be available for those who qualify.

Graduation requirements: Students must achieve a 75% average to obtain a diploma.

Method of Delivery

Combination of:

- Integrated Learning™ System training facilitated by Academy of Learning College facilitators
- Online training supported by Academy of Learning College facilitators or online instructors

Career Opportunities

Graduates of this program will find opportunities working as bench technicians for small- to medium-sized PC or electronics companies, as well as large PC-related manufacturing operations. They may also find positions in computer sales and service.

After some experience, they may wish to open their own computer repair service.

Duties and Responsibilities

- Providing comprehensive technical skills relating to the maintenance and repair of PC hardware
- Understanding the design and application of PC software and operating systems

Required Skills and Personal Attributes

- A strong desire or aptitude for working with technology
- An aptitude for problem solving
- Good English reading skills

Admission Requirements

Grade 12 or equivalent or Mature Student Status.

Courses are open to any applicant who possesses a good command of the English language and is able to follow instructions.

An admissions interview will be administered to determine if the applicant has the required interest, motivation, and entry-level skills to take this program.

Students are required to attend and participate in their program according to their approved training schedule and maintain satisfactory academic progress and attendance in accordance with Academy of Learning Career College policies.

Career-Focused Training

This program is designed to help students develop practical, workplace-relevant skills that support entry into entry-level positions within the field.

Funding Options

Eligible students may qualify for various funding, sponsorship, grant, or financing options. Funding availability is subject to eligibility requirements.

Competencies upon Completion

Core Courses

- **Keyboarding**
Minimum 25 words per minute (WPM)
- **Operating System**
Advanced level of proficiency in a Windows operating system
- **Word Processing**
Basic level of proficiency in Microsoft Word
- **Spreadsheets**
Basic level of proficiency in Microsoft Excel
- **Business Skills**
Workplace Success/Intrapreneurship, Project Management Fundamentals Level 1, Customer Service, and Business Writing Essentials
- **Office Skills**
Internet Fundamentals, Personal Computer Fundamentals for Technical Users, and basic level of proficiency in Microsoft Outlook
- **PC Troubleshooting**
CompTIA A+
- **Computer Networking**
CompTIA Network + and CompTIA Server +
- **Job Readiness/Employability Skills**
Job Search and Résumé Writing

Ready to take the next step?

Speak with an Admissions Advisor today to discuss career goals, program suitability, funding options, admission requirements, and upcoming start dates.

Academy of Learning Career College Kingston

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🌐 <https://aolccollege.com/kingston>

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